

**Alpharetta Christian Academy**  
**Student Handbook**  
**2008 – 2009**  
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## FACULTY & STAFF

Alpharetta Christian Academy teachers have bachelors or advanced degrees in education and are certified through the State of Georgia or they have a degree and eighteen hours of education courses.

½ Day Kindergarten	Teacher	Tricia Jones
Kindergarten	Teacher	Tara Bowker
	Teacher	Ann Strickland
1 <sup>st</sup> Grade	Teacher	Mary Troke
	Teacher	Judy Hawkins
2 <sup>nd</sup> Grade	Teacher	Diana Mills
3 <sup>rd</sup> Grade	Teacher	Kathy Pierce
4 <sup>th</sup> Grade	Teacher	Chris Price
5 <sup>th</sup> Grade	Teacher	Deirdre Britt
	Assistants:	Jutta Johnson Teresa Hohenberger Wendy Melton Lisa Farber Allie Honea
Spanish	Teacher	Maria Castillo
Media Specialist	Teacher	Janie Slater
Art	Teacher	Janie Slater
PE/Computer	Teacher	Will Troutman
Music	Teacher	Stephanie Hunter
Character Education	Teacher	Kelly Allen

### **The Christian School Board**

The Board's responsibilities include planning, budgeting, and involvement in the academic and spiritual focus of the school.

# STATEMENT OF FAITH

## THE SCRIPTURES

We believe

- a. all scripture is verbally inspired as originally written and therefore infallible and inerrant.
- b. the Bible IS the Word of God.
- c. that both the Old and New Testaments are inerrant in the original writing and are the supreme and final authority for faith and life.

## THE GODHEAD

We believe

- a. the Godhead exists in three Persons: Father, Son and Holy Spirit.
- b. these three Persons are one God, having precisely the same nature, attributes, and perfections.

## THE LORD JESUS CHRIST

We believe in

- a. His eternal existence as God;
- b. His incarnation and virgin birth;
- c. His death on the cross as the substitutionary atonement for sin;
- d. His literal, bodily resurrection from the dead;
- e. His present ministry of intercession in heaven; and
- f. His personal, future return to earth.

## THE HOLY SPIRIT

We believe that the Holy Spirit, the third Person of the Godhead:

- a. convicts men of sin and regenerates, baptizes, indwells, seals and sets apart believers into a holy life;
- b. keeps and empowers believers day by day; and
- c. is the Teacher of the Word of God and the Guide for daily living.

## MAN

We believe that

- a. man was created innocent and pure;
- b. Adam fell through the sin of disobedience; and therefore
- c. all men need redemption.

## SALVATION

We believe that

- a. salvation is by grace, a free gift from God apart from works;
- b. salvation requires repentance, a turning from one's own way to God's way;
- c. salvation is through personal faith in the Lord Jesus Christ;
- d. all who receive Jesus Christ are regenerated by the Holy Spirit and become the children of God; and
- e. true salvation will be manifested by a changed life.

## THE FUTURE

We believe in

- a. the personal, visible, bodily return of Jesus Christ to earth;
- b. the bodily resurrection of the just to eternal life in the presence of God in heaven; and
- c. the bodily resurrection of the unjust to the judgment and everlasting punishment in the lake of fire.

**Alpharetta Christian Academy will base academic and religious instruction on the above Statement of Faith. By signing this document, I understand my child will be required to participate in chapel and other religious instruction that will be based on elements of this Statement of Faith. Alpharetta Christian Academy is committed to providing a Christ-like environment and teaching from a Christ-centered point of view.**

## **MISSION STATEMENT**

The three-fold purpose for the founding of the Alpharetta Christian Academy is:

1. To provide assistance to parents in having a God-centered family.
2. To provide an opportunity for the First Baptist Church of Alpharetta to share the good news of Jesus Christ with others and to minister to them.
3. To provide an environment that will allow for the student's intellectual, social, physical and spiritual growth by offering a challenging educational program, instruction in the Bible and Christian character building.

## **SCRIPTURAL MOTTO**

They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint.

Isaiah 40:31



## **ACCREDITATION**

Alpharetta Christian Academy is accredited through the Georgia Accrediting Commission and is a member of the Southern Baptist Association of Christian Schools.

# VALUES

## **At Alpharetta Christian Academy we value:**

1. God's Full Counsel from His Word
2. Parental Involvement in Education
3. Active/Participating Church Membership/Attendance
4. Family Time
5. Honoring Authority
6. Modeling Jesus' love through compassion, kindness and respect for others
7. Developing character – honesty, responsibility, fairness, diligence
8. Correlation between hard work and success

# ADMISSIONS

Alpharetta Christian Academy is open to all students regardless of race, color, creed or national origin. Applicants for all classes must have attained class age by September 1.

Application Procedures:

1. Application information may be obtained from the school office or on the website.
2. All students applying to Alpharetta Christian Academy require admission screening and transcript transfer prior to final admission. Further evaluation may be requested.
3. All students entering the academy for the first time must submit a current immunization record and a certified birth certificate.
4. Application fees are required at the time application is submitted.
5. Tuition payments must follow the established payment plan. All fees and tuition are non-refundable and non-transferable.
6. All current school accounts must be up-to-date in order for re-enrollment to occur.
7. Prior to admission to Alpharetta Christian Academy, the parents must sign the Statement of Faith for final admittance.

## **Re-Enrollment**

During the month of January, presently enrolled students may enroll for the fall term on a first-come, first-served basis. Re-enrollment at Alpharetta Christian Academy is based on, but not limited to, the following criteria: teacher assessment, ability to function well in a classroom setting, any further evaluations deemed necessary by the administration.

## **Returning Students**

Returning students must pay a non-refundable registration when re-enrolling. In order to re-enroll for the next school year, current students must have:

- Satisfactory completion of all re-enrollment forms
- Satisfactory academic work and conduct
- An up-to-date Georgia Department of Human Resources School Certificate of Immunization
- Up-to-date tuition payments for previous and current school year

## **General Policies**

- Final acceptance of students and grade-level placement will be determined by the administration of the school.
- The school reserves the right to dismiss a student or family whose presence in the school is considered detrimental to the best interest of the student himself/herself, his/her fellow students, or of the school in general.
- Admission to Alpharetta Christian Academy is based on the student's and parents' desire to be a part of the educational approach outlined in this handbook. Admissions will not be based on race, color, creed, national origin, or sex.
- Since the school hires faculty, purchases supplies, and makes other financial commitments on an annual basis determined largely by the strength of enrollment contracts, tuition and other charges are deemed fully earned by year as of the execution of the Registration Contract. At that point, payment of tuition and other charges for the full academic year is required and no refund will be made after June 1 regardless of subsequent absence, withdrawal, or dismissal for any reason except as noted below.

## **Withdrawal**

All school records shall be held until balances are paid in full. If a child is expelled, tuition must be paid for the entire school year. Sometimes circumstances (i.e. job transfer or move more than 60 miles away from ACA) dictate that a child must be moved before or during the school year. If or when this occurs, tuition must be paid for the remainder of the current semester. Other school related fees such as the activity/book fee are non-refundable.

## **TUITION AND FEES FOR 2008-2009**

1. Payment of an application fee for new students is required. Registration and book fee are required for all students. The first tuition payment, book fee and registration fee are due at enrollment.
2. Unless full tuition is paid upon enrollment, monthly payments are required beginning in May before the academic year begins. All fees and prepaid tuition are non-refundable and non-transferable.
3. Tuition is for the full annual tuition and ACA can make no adjustment of payments for absences, withdrawal or dismissal. Alpharetta Christian Academy's expenses are incurred on an annual basis; therefore, the academy will not refund tuition payments or cancel unpaid obligations.
4. If tuition is made in payments, the payments are due on the first day of the month. A late charge of \$25.00 will be assessed if not paid by the 10<sup>th</sup> day of the month.
5. Each returned check will incur a \$28.00 charge. Upon receipt of the second returned check, only money orders, cashier's checks or cash will be accepted for payment during the remainder of the school year.
6. Additional fees for field trips, pictures, resource materials or services and other related events or activities may be required throughout the school year.

### **TUITION OPTIONS**

Application fee - \$150.00

Registration fee - \$100.00

Book Fee - \$250.00

Yearly tuition for half-day Kindergarten - \$5200.00

Yearly tuition for Kindergarten through Fifth Grade - \$6900.00

Tuition can be made in two, nine or eleven monthly installments beginning in May, 2008.

Two month installments:

Half-day Kindergarten - \$2652.00

Full-day classes - \$3519.00

Nine month installments:

Half-day Kindergarten - \$607.00

Full day classes - \$805.00

Eleven month installments:

Half-day Kindergarten - \$506.00

Full day classes - \$671.00

A 5% discount is available for each additional child from the same family enrolled in the elementary program after full tuition is paid for the oldest child.

### **Delinquent Accounts**

If accounts become delinquent frequently, the Head of School may withhold the child from class or other school activities until arrangements are made. Parents whose tuition accounts are delinquent will not be able to re-enroll their children without satisfying previous debts. Payments must then be kept current in order for their child to remain on a class list.

# ATTENDANCE

## Arrival

A school day begins at 8:40 a.m. Elementary students may begin arriving at 8:30 a.m. Teachers will not receive students prior to 8:30 a.m. as they use this time for preparation. Students arriving after 8:40 a.m. are considered tardy and must receive an admission slip from the office before going to class. Parents are encouraged to use carpool for arrival and dismissal.

## Dismissal

Half-day Kindergarten students are dismissed promptly at 1:15 p.m. All other elementary school students are dismissed at 3:20 p.m.

Students not picked up within 15 minutes of dismissal will be placed in aftercare. The fee for after-care is \$10.00 per day.

## Absences

Consistent attendance is very important to academic progress. Personal days and vacations are not excused absences. If a child is picked up before 12:00 p.m., they will be counted as absent for the day.

**In case of absence, the parent must submit an absence excuse form to the teacher explaining the reason for the absence. This form must be sent the day a student returns to school. There are no excused absences except for student illness, severe illness or death in the immediate family, medical and dental appointments, court ordered appointments, or weather/environmental conditions rendering attendance impossible or hazardous to the student's health or safety.**

Class work and assignments missed due to an excused absence or early check-out must be completed in a timely fashion.

**Family vacations** and trips should be scheduled during school vacations since it is often difficult for a child to make up work missed during an absence. Should it be necessary for a student to miss school for personal reasons, **please request permission in writing from the administration one week in advance.**

- A Pre-Arranged Absentee Request form must be completed and approved one week in advance for one day or more, not to exceed five school days at a time.
- In the event that a student must miss school due to a family trip, the teacher will use his or her discretion regarding the issuing of homework prior to the trip. Any homework given prior to the vacation must be completed and turned in the day the student returns, otherwise, no credit will be given for assigned work. Furthermore, if it is decided that no homework will be given prior, then the student will be allowed a one class day grace period for every day of vacation, with a maximum grace period of one week, before being required to make up all assignments, tests, and quizzes. It must be recognized that missing school for any

reason is detrimental to a students' progress. Therefore, students may be given no more than 5 excused absences for family vacation time in one school year. All other days may be considered unexcused. Whether excused or unexcused, family leave days will count as absences in the attendance policy.

- No family vacation requests will be approved for students in grades 1-5 during Stanford Testing.

**Any student with 21 excused or un-excused absences over the course of the year will be required to repeat the grade.** Exceptions may be given to students who are hospitalized or involved in an accident which requires treatment or therapy, or who are physically unable to return to school.

### **Tardiness**

A child is considered tardy if he/she arrives after 8:40 a.m. Tardy students must be walked by the parent to the school office to obtain an admission slip. The admission slip will then be given to the teacher. **Five un-excused tardies will result in one un-excused absence.**

### **Release of Students**

Students will only be released to persons authorized on the student emergency form. Picture identification will be required.

### **Inclement Weather**

Please listen to local radio and television reports concerning school closings due to inclement weather. If school closes during school hours, please pick up your child immediately.

### **Wellness Policy**

For the welfare of your child and others in the school, all children who are sick must be kept at home. Students with a bacterial infection must have been on an antibiotic and fever free for 24 hours before returning to school.

Please report any of the following to the school office:

1. All communicable diseases.
2. Any serious illness or health problems concerning the student.
3. Any event that may cause the student physical or emotional stress.

### **Information Updates**

Please notify the office of any changes of address, e-mail address, telephone numbers, emergency information, or other information that is pertinent (change in physician's phone number, student allergies, etc.). It is of utmost importance that student/family information be kept up to date.

## HONOR CODE

The purpose of the honor system at Alpharetta Christian Academy is to assist the student body and the individual to uphold and improve his sense of honor, integrity, and absolute honesty in all his academic and social activities. The Honor Code consists of the following premises:

- A. Students are to do individual work without assistance on all tests and assignments requiring individual preparation.
- B. Students are to be truthful in all dealings with faculty and administration.
- C. Students will not take the property of another without prior permission.

Students should note that the use of technology for accessing restricted information or for plagiarism is prohibited and is considered a violation of the Honor Code.

The rules that govern student behavior at Alpharetta Christian Academy are those that govern ladies and gentlemen everywhere. It is the school's belief that the Honor Code, which addresses ethical behavior, and the Code of Conduct, which guides student social behavior, reinforce the school's commitment to providing an atmosphere that is pleasant, conducive to learning, and fosters integrity. Students are required to pledge themselves to the following Code of Conduct:

“As a student of Alpharetta Christian Academy, I will conduct myself as a lady or gentleman, will adhere to the principles of the Honor Code and will promote a positive learning environment for my fellow classmates at all times.”

## DRESS CODE

Students are required to wear school uniforms everyday except Friday. On Friday students will be allowed to wear school spirit shirts with the uniform pants, jeans, skorts or shorts. All uniform items can be purchased at Uniform Depot, 600 North Main Street, Alpharetta, GA.

\*\*All shirts must have school logo (exception: shirt with jumper).

### BOYS:

Shirts – White, navy, yellow or hunter green polo-style

Pants – Navy or khaki shorts and pants (Plain, no cargo/carpenter style)

Socks – White and navy.

Shoes – Dress shoes such as bucks, loafers, in brown, black, tan, or navy with heels being no higher than 1 ½” are acceptable. All shoes are to be closed toe with a fully closed heel. No high top athletic shoes, no wheels, no lights.

Belts – Stretch belt with magnetic or buckle closure in navy or khaki or any leather belt in brown or black. Belts must be worn with all pants that have belt loops.

### GIRLS:

Shirts – White, navy, yellow or hunter green polo-style

Pants – Navy or khaki shorts and pants (Plain, no cargo/carpenter style)

Skorts – Navy, khaki or plaid skorts

Dress – Plaid jumper with ribbed shirt.

Socks – White and navy.

Shoes – Dress shoes such as bucks, loafers, or Mary Janes in brown, black, tan, or navy with heels being no higher than 1 ½” are acceptable. All shoes are to be closed toe with a fully closed heel. No high top athletic shoes, no wheels, no lights.

Belts – Stretch belt with magnetic or buckle closure in navy or khaki or any leather belt in brown or black. Belts must be worn with all pants/skirts that have belt loops.

### COOLER WEATHER (Boys and Girls)

Shirts – White, navy, yellow or hunter green long-sleeved polo-style  
White, navy, yellow or hunter green turtleneck

Coats/Jackets – Hunter green or navy sweatshirt with logo  
Hunter green or navy crew neck or v-neck sweater with logo  
Any heavy coat for very cold days.

Sweater – Hunter green or navy vest or crew neck cardigan with logo  
Navy front zip hooded cardigan with logo

Sweatshirt – Hunter green or navy crew neck sweatshirt with logo  
Hunter green or navy full zip sweatshirt with hood and logo

\*\*Oversized or undersized clothes are not permitted. **Pants and shorts must be belted at the waist. Shirts must be tucked in at all times.**

# ACADEMIC POLICY

## **Conferences**

Scheduled conferences are held with the classroom teachers in the fall and spring of each year. However, it is the desire of the administration and the faculty to be of service to both parent and student, and each teacher welcomes a visit from any parent. We do urge, however, that such conferences be made by appointment with the teacher at a convenient after-school hour.

If you need to talk with a member of the faculty, please call the school office between 8:30 A.M. and 3:00 P.M. Your call will be returned as soon as possible after school.

## **Homework**

Homework will be assigned on an as-needed basis to enhance the classroom instruction. There will be a minimal amount of homework assigned on Wednesday nights to enable the students to participate in activities at their church. Parents should encourage the timely completion of homework assignments. It is, however, very important that the student complete the homework. If a student does not understand concepts assigned for homework, the classroom teacher should be notified. If a student fails to complete an assignment in class, it will be sent home to be completed.

In addition to homework, students are encouraged to schedule pleasure reading each night.

## **Report Cards**

Report cards are issued every six (6) weeks. The report card is to be kept by the parent, but the envelope should be returned to the teacher the following day signed by a parent. Kindergarten students will not receive a report card for the first six weeks.

## **Religious Instruction**

Alpharetta Christian Academy is a ministry of the First Baptist Church of Alpharetta. The school encourages the practice of the Christian faith within Baptist doctrine. Listed below are specific aspects of our program:

1. Daily devotional activities.
2. Prayers before meals and snacks.
3. Weekly classroom religious instruction conducted by the teacher.
4. Weekly chapel program led by the ACA or First Baptist Church staff.
5. Weekly character education class.

# GENERAL OPERATING PROCEDURES

## Visitors

Parents are required to stop by the office if they need to leave something for the student or teacher or if they have to pick up the student. Please do not go directly to the classroom, as this interrupts the teaching. If you are volunteering in the classroom, visiting for lunch or observing, prior arrangements must be made with the teacher and you must sign in and get a visitor's badge in the office.

## Volunteer Guidelines

Volunteers should:

- Sign in at the Academy Office and put on a volunteer badge and wear it the entire time you are on campus.
- Make commitments prayerfully and with the knowledge that staff members are depending on you to keep your commitment.
- We ask that parents dress with modesty, neatness and discretion when on campus or at a school function or field trip.
- Remain focused on the volunteer activity and refrain from visiting with your child(ren)'s teacher without an appointment.
- Do not bring siblings as this would interfere with the volunteer effort.
- Allow staff to handle any crisis situations that arise.
- Remember that discipline of the students is the responsibility of staff member.

## Parties

Four parties are scheduled for the school year: Thanksgiving, Christmas, Valentine's Day, and Spring party. Room moms/dads plan the type of party in advance with the teacher. Each parent is encouraged to sign up for one party and join in planning and helping at that party. This way each parent is given the opportunity to be an active participant in one of the parties. All parties during school hours will be on campus unless it is scheduled as a school-wide function.

Many students have allergies so treats should be planned with an awareness of this possibility. **Goody bags are not permitted.**

In the interest of safety and so that parents who are volunteering to help with the parties can spend time with the students, siblings should not be brought to the class parties.

Birthdays are not "celebrated" at school. Parents may send cupcakes, cookies, pan cookies, fruit snacks, etc. for birthday snacks or lunch if arranged with the teacher in advance. Please make sure the snack is ready to serve and can be served quickly and easily. Birthday "snacks" should be dropped off at the office for delivery to the classroom. **Goody bags are not permitted.** No personal party invitations may be distributed at school.

## **Field Trips**

Throughout the year, some classes may be taking trips outside the classroom in order to enrich the students' school experience, ACA is committed to making field trips part of the education process. Many trips will coincide with studies in these classrooms. You will receive written notification regarding the nature of the trip and any other necessary information.

- ACA busses will be used for most field trips when available. If parents are asked to drive, stringent carpool policies will be enforced, such as seat belt use, speed limit observance, age of driver, and valid driver's insurance.
- Costs of trips including transportation are the parent's responsibility, to be paid prior to the trip.
- It is ACA policy that parent chaperones may not bring additional children on a field trip.
- If a parent chooses not to allow their child to attend a school sponsored field trip, it may be recorded as an unexcused absence and the parent is responsible for their child while the class is off campus.

## **Child Abuse/Neglect**

The staff of Alpharetta Christian Academy is required by law (Georgia Code Section 19-7-5) to report all suspect situations to the Principal. The Principal will be responsible for reporting such situations to the Department of Family and Children Services.

## **Parent Grievance Procedure**

Classroom problems should be handled directly between parent and teacher. If either party does not receive satisfaction, the next step will involve the appropriate principal/administrator. Problems with school policy, procedure, philosophy, or staff personnel, should be addressed with the principal. The Alpharetta Christian Academy School Board is responsible for establishing all policies and procedures for the school. Grievances concerning a particular policy should be submitted to the Board in writing. The chairperson will then put the matter on the meeting agenda.

## **Emergency Procedure**

Staff members are trained in appropriate emergency procedures. Fire and tornado drills are held periodically throughout the year.

## **Lunch**

Generally, lunch will be eaten in the Cove. Outside vendors will be used on Monday, Wednesday, and Friday. Students must bring lunch on Tuesday and Thursday. These lunches must be ready to eat. Microwaves will not be available for student use.

## **Snack Break**

Snack breaks will be decided by the individual teachers. If a break is taken, snacks may include fruit, crackers, granola bars, or other healthy items (no sugar, candy bars, or sweets). Water is the only beverage allowed and must not be in a container with a screw off lid.

# CARPOOL

**It is strongly recommended that all parents use carpool for drop-off and pick-up.**

## **MORNING**

The carpool line will open at 8:30 a.m. and close at 8:40 a.m. You will enter on Manning Street, the street between the church and Wachovia Bank, and circle through the back parking lot. Enter the parking lot using the back lane. The line is to form at the STOP sign. The sign will be moved at 8:30 a.m. and cars will not be allowed up the hill until that time. After dropping off your child, you should exit the parking lot by turning right onto Academy Street. This will alleviate the back up that results while waiting on the light to change.

## **AFTERNOON - Half-Day Kindergarten**

If you are coming in to pick up your child, do not arrive until 1:15 p.m. If you are using the carpool line, **PLEASE** do not arrive before 1:15 p.m. This will allow the preschool parents the opportunity to pick up their children before the carpool line forms. If you see a parent trying to enter or exit the parking lot, please be courteous and let them cut through the line.

## **AFTERNOON – Full-day Classes**

If you are coming in to pick up your child, the back door will not open until 3:20 p.m. If you are using the carpool line, **PLEASE** do not arrive before 3:15 p.m. The line will form at the stop sign and will be allowed to move up the hill at 3:20 p.m.

## **REMINDERS**

- 1. Drive slowly and carefully in the parking lot. Small children sometimes get loose from their parents and could possibly run from between parked cars.**
- 2. Parents, please hold your child's hand while in the parking lot.**
- 3. The decal should be placed in the lower corner on the passenger side of your front windshield.**
- 4. Parents are responsible for students being buckled in seat belts.**

## **AFTER-CARE & EXTENDED-CARE PROGRAMS**

Alpharetta Christian Academy offers an extended-care program for siblings of elementary students from 1:00 p.m. until 3:20 p.m.

An after-care program is offered for elementary students from 3:20 p.m. until 5:30 p.m.

All participants in the extended-care program must be at least 3 years old and potty trained. No diapers or pull-ups permitted.

For more information, please call the school office.

## **PARENT TEACHER OPPORTUNITY INFORMATION**

○ **PTO:** Volunteers to chair/co-chair this committee.

○ **Year-Book Staff:** This group will be responsible for organizing the year-book.

○ **Pizza Wednesdays**

This group will distribute pizza to the classrooms on Pizza Wednesday. One parent will coordinate the volunteers. A few volunteers will be needed to deliver the pizza with a smile.

○ **Family Fun Nights**

If you are the party planner in your family and would like to raise money instead of spending it, please consider organizing a Family Fun Night for ACA. You would be in charge of contacting the restaurant/event location and sending information sheets home with the students once the event is schedule. Creativity is certainly appreciated. We would like to have 2-3 Family Fun Nights during the school year.

○ **Craft Show and Bake Sale**

The Craft Show and Bake Sale will take place in conjunction with the Fall Festival. This group will be in charge of the advertising, set-up, clean-up and selling of the baked goods. Dads will be needed to set up and break down displays and tables on the day of the event.

○ **Teacher Appreciation**

Volunteers will be responsible for the decorations and food for the Teacher Appreciation Luncheon on April 24<sup>th</sup>. We need two people to delegate and about eight volunteers to attend planning meeting and help on the day of the event.

○ **Teacher Appreciation**

Volunteers will be responsible for the decorations and food for the Teacher Appreciation Luncheon on April 25<sup>th</sup>. We need two people to delegate and about eight volunteers to attend planning meeting and help the day of the event.

○ **Field Day**

Volunteers will be needed for Field Day on May 8, 2009. Moms and dads will be needed to volunteer to help with the events, organize lunch and maintain water stations.

○ **Book Fair**

Volunteers will be needed to help the school media specialist to plan and work in a large book fair in the Spring.

○ **Fundraising**

Normally, two fundraisers are held each year. People that are very organized are needed to help with this committee.

○ **Media Center Volunteers**

Volunteer one day a week or two days a month to help in the media center.

○ **Career Day**

Come in and speak to the students about our occupation.

○ **Young Author's Support**

Volunteers are needed to help our students publish books (typing and binding).

# 2008-2009 School Calendar

## First Semester

August 4 - 8	Pre-Planning for Teachers
August 7	Open House 6:00-8:00 pm
August 11	First Day of School
August 25	Curriculum Night – 7:00 pm
September 1	Labor Day Holiday (School Closed)
September 24 & 25	Fall Pictures – Individual & Class - Uniform
October 23 & 24	Doughnuts with Dad
<b>October 31</b>	<b>Fall Festival</b>
November 4	Teacher Workday
November 24 - 28	Thanksgiving Break
December 7 or 14	Christmas Program <b>(to be determined)</b>
December 22 – January 2	Christmas Break

## Second Semester

January 5	Teacher Workday
January 6	School Resumes
January 13	Curriculum Night – 7:00 pm
January 19	Martin Luther King Day – School Closed
February 2 - 6	Scholastic Book Fair
February 4-5	Muffins with Mom
February 16	President's Day Holidays – School Closed
March 18 & 19	Individual Pictures – Uniform optional
April 6 - 10	Spring Break
April 23	Talent Show
May 8	Field Day
May 22	Last Day of School
May 26 - 27	Post Planning for Teachers